

CIRCUIT COURT FOR PRINCE GEORGE'S COUNTY UPDATE  
RESOLUTION OF PREVIOUSLY SCHEDULED CIVIL MOTIONS WITHOUT A HEARING  
IN CIRCUIT COURT

If you had a civil motions hearing scheduled to be heard from March 17, 2020 through and inclusive of June 5, 2020, or you have filed a motion and it has been responded to during this period, and you wish to submit it on the papers for decision, you may do so pursuant to the following procedure, effective immediately.

First, you must secure the consent of opposing counsel/litigant to have the motion decided without a hearing. Next, send an email to the Court addressed to [jcwiggins@co.pg.md.us](mailto:jcwiggins@co.pg.md.us). In the email, (1) set forth the caption, case number, date of the hearing (if applicable), and the title of the motion that was to be heard on the scheduled date; (2) certify in the email that you have contacted the opposing counsel or party (if unrepresented), the date and time on which you did so, and that the opposing counsel or party consents to a waiver of the hearing. You should attach to the email, a copy of your motion, the opposition and cc: opposing counsel or parties. Your name at the bottom of the email shall constitute your signature. **Please do not send a copy of your email by regular mail to the Court.**

Upon receipt of the email, the matter will be reviewed on the papers without a hearing. The court will file a hard copy of the original email in the court jacket. An order will be signed and docketed. Notice of the ruling will be emailed by the designated Judge's chambers. Please be aware that there may be a delay in docketing, as the court is operating with reduced staff. Please also note that a failure to follow the instructions above will result in the court not being able to consider your motion until the next hearing date.

**PLEASE NOTE:** THIS PROCEDURE WILL NOT BE USED TO CONSIDER MOTIONS FOR CONTINUANCE, MOTIONS FOR SANCTIONS FOR FAILURE TO RESPOND TO DISCOVERY OR MOTIONS IN LIMINE. THOSE HEARINGS WILL BE ADDRESSED AT A LATER TIME.

The Honorable Sheila R. Tillerson Adams  
Chief and Administrative Judge  
Circuit Court for Prince George's County, MD